

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 97-76

December 1, 1997

TO: All Regional Directors, Officers-in-Charge and
Resident Officers

FROM: Richard A. Siegel, Acting Associate General Counsel

SUBJECT: Revised "Outline of Law and Procedure in Representation Cases"

You are receiving, directly from the printer, copies of the updated and revised edition of "Outline of Law and Procedure in Representation Cases" for distribution to your professional staff. This will replace the version which issued in 1995.

Much appreciation is extended to John Higgins, the Board's Solicitor, who so generously expended his time and effort in updating and revising this valuable resource. In order to assist in future updating, Mr. Higgins asks that any suggestions or comments as to content or as to "user-friendliness" of the Outline be forwarded to him.

I am sure that you will find the revised Outline to be of great benefit in your processing of representation cases.

R. A. S.

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